

Congratulations on your Engagement!

The Radisson Hotel Roseville Catering Professionals are delighted to present to you our Custom Created Wedding Packages. These packages have been designed for your ease in planning. We offer the highest quality of cuisine, service and accommodations coupled with numerous extra amenities to enhance your most special occasion.

Our Catering Professionals are well experienced in orchestrating wedding receptions. From the initial tour of our hotel to the departure of your last guest on your wedding day, the Catering and Banquet staff will oversee your reception to ensure that not a detail has been missed.

Thank you for calling upon us to share our wedding services with you. Rest assured that you will receive our most careful attention in making your wedding reception a beautiful memory.

At your service,

Radisson Roseville Catering Department

Radisson Hotel Roseville  
2540 North Cleveland Avenue  
Roseville, MN 55113  
Phone 651-636-4567 Fax 651-367-3942

# **All of our fabulous receptions receive the following...**

Elegant Dinner Service with your Choice of Entrée  
Cake Cutting & Service  
Tile Mirror & Votive Centerpieces  
Wood Parquet Dance Floor  
Head Table on Risers  
Microphone for the Head Table  
Whirlpool Suite for Bride & Groom with Champagne  
Breakfast for Bride & Groom in Axels Charhouse  
Trial Tasting for Selection of Dinner Menu  
Room for Rehearsal Dinner & Gift Opening  
Discounted Room Rates for your Guests  
Complimentary Parking

**For the ultimate value, upgrade to one of our packages...**

### **Platinum Package**

Cocktail Hour  
Chef's Choice Butler Passed Hors D'oeuvres  
Champagne Toast for your Entire Party  
Custom Wedding Cake  
Anniversary Cake  
Ceiling Draping with Lights  
Chair Covers with Sashes  
Floral Centerpieces  
DJ Service  
Limousine Transportation

### **Gold Package**

Cocktail Hour  
Champagne Toast for Your Entire Party  
Custom Wedding Cake  
Anniversary Cake  
Ceiling Draping with Lights  
DJ Service

### **Entrée Selection & Pricing**

	<u>Platinum</u>	<u>Gold</u>
Herb Crusted Chicken	\$52.95	\$40.95
Pork Parma Marsala	\$52.95	\$40.95
Salmon	\$56.95	\$44.95
Walleye	\$58.95	\$46.95
Prime Rib	\$61.95	\$49.95
New York Strip	\$65.95	\$53.95
2 Entrée Buffet	\$60.95	\$47.95
3 Entrée Buffet	\$63.95	\$50.95
Children's Meals	\$19.95	\$17.95

**(Packages require a minimum of 150 people)**

# Wedding Additions

Ceiling Draping

Chair Covers

Head, Gift, & Cake Table Decorating

Colored Tablecloths & Napkins

Butler Passed Hors D' Oeuvres

Custom Wedding Cake

Late Night Snacks

Wine with Dinner

Champagne Toast

Chargers

Custom Ice Sculpture

DJ Service

Limousine Service

Upgraded Dance Floor

## General Information

- ❖ Menu selection and final guarantee must be submitted to your Catering Manager no later than ten business days prior to your event.
- ❖ All receptions include 19.5% service charge and applicable taxes. Please note a market change may result in a price increase. Menu pricing is only guaranteed if the change is made within sixty (60) days of your event.
- ❖ We ask that payment be made in advance for all events. We require a deposit of \$500 (non-refundable) with the return of a signed contract and a deposit of \$1000 (non-refundable) 60 days after signing of the contract. The balance is due ten (10) business days prior to the event. A credit card must be on file for any outstanding balances after your event takes place. Payments may be made either in the form of cash, personal check or credit card.
- ❖ The Radisson Hotel is non-smoking; please remember guests must step outside to smoke. If your guests smoke in the ballroom, you will be charged a \$200.00 fee which is up to the discretion of the Banquet Captain.
- ❖ No outside alcohol or food is allowed in the Ballroom, including beverages bought from Hotel guest rooms.
- ❖ Decorating time will not be determined until the week of your event.
- ❖ Please advise all vendors to contact the Catering Manager for set up or delivery times.
- ❖ Personal items such as centerpieces, decorations, etc. all must be removed by 1:00am. Anything left in the room after this time may be discarded.
- ❖ We are not responsible for any lost or stolen items before, during or after the event.
- ❖ The hotel will hold on to left over wedding cake or cake tops for up to 24 hours after the reception. After 24 hours, the cake may be discarded.
- ❖ Nothing may be hung from the chandeliers. All ceiling draping must be done through our professional decorators. We also ask that you do not hang items on the walls with pins or thumb tacks. Adhesive tape may be used, but if damage to the wall occurs then a damage fee will be charged. If damage is done to the ceiling, chandeliers or walls by you or your guests, the appropriate charges will be made.
- ❖ Banquet and hotel staff is not allowed to transport or store gifts.
- ❖ Banquet staff does not set place cards, centerpieces or party favors.